

Please sign and return with
signed estimate and deposit.

What to do Prior to Your New Hardwood Installation

If you are removing your existing carpet:

1. Remove the carpet, tack strip and metal trims prior to the installer's arrival.
2. Scrape all the residual staples (holding the old pad in place) off the floor.
3. Sweep or vacuum the area.
4. If Koeber's is disposing your existing carpet, neatly cut and roll into sections of 40 lbs or less.

If the installer is moving furniture:

- Our team will remove and reset furniture as arranged before installation- no rearranging of furniture is included.
- Remove all small items such as lamps, knickknacks, plants, pillows, crystal, fragile items, antiques, books, clothing, dishes, and other items of this nature prior to installer's arrival.
- Please provide adequate protected space within reasonable distance to the work area to store furniture during installation.
- Remove all items from closet floors, including closet racks to allow at least 3 feet of clearance off the floor.
- Remove all electronics such as cable boxes, TV's, computers, etc.
- **PLEASE NOTE:** Our installers cannot move excessively heavy or large furniture items requiring more than 2 people or items requiring dismantling, special tools or training. Some pool tables and large clocks can be moved for an additional charge however, it may be necessary to have a professional move these items as re-leveling or programming may be required. On commercial jobs, we do not move store fixtures, computers, equipment, or work stations.

If the above items listed are not moved prior to the installer's arrival, your installation will be rescheduled.

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Helpful Information

- You need to notify the installer of the location of all under-flooring and door jam wiring as well as radiant heat in the floor prior to start of installation. The installer will use extreme caution however, you are assumed to accept full responsibility for any cutting or interruption of unknown wires.
- Some instances may require your material to acclimate before installation. If this applies to your order, we will be in touch to schedule delivery of material prior to installation.
- You are responsible for adequate heat, power, light, ventilation during the 24 hours prior to the installation. Heat must be a minimum of 68 degrees upon installer's arrival.
- Scuffing of baseboards, railings, wall paint and wallpaper may occur during normal flooring installations. The installer will use extreme caution but will not be responsible for damage or repair.
- We cannot install new plumbing fixtures. If Koeber's will be removing and resetting existing plumbing fixtures, we cannot be responsible for aged or failing parts that can be an issue during the process. Should this occur, we will notify you and delete the re-installation cost on final invoice.
- Koeber's installers will sweep your subfloor and install your flooring in accordance with manufacturers' specifications. If you would like to request, we vacuum the subfloor instead of sweeping, there is a \$1.00 per yard charge.
- The price quoted excludes floor preparation, underlayment replacement, or other work necessary to correct unforeseen floor surface defects not apparent during measuring. You will be advised of extra charges at time of installation.
- Upon subfloor exposure we can spot seal odor spots for a minimum charge of \$125 up to \$2.75/yd.
- Occasionally finished flooring heights may require your doors to be trimmed. Koeber's can trim most standard interior doors for \$65.00 each, and pocket doors will be more. However, Koeber's cannot cut exterior weather-stripped doors or special purpose interior doors.
- Due to the nature of our work it is your responsibility to keep children and pets clear of all work areas.
- Koeber's removes all debris after installation and cleans your new flooring as necessary.
- All scraps will be removed, and remaining material will be left for you.
- If we are removing carpet, vacuum prior to removal to help reduce dust.
- We can help minimize squeaks by screwing down the subfloor for an additional charge. We will try to minimize squeaks but can never guarantee the elimination of squeaks.

FINAL PAYMENT is due upon completion of installation. Please be prepared to pay the installer.

Signature:

Date: